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### Library Board Meeting Minutes 5-17-2020

A meeting of the Hopkinsville-Christian County Library Board was called to order at 5:35 p.m. on Monday May 18, 2020 at the Hopkinsville-Christian County Public Library and over Zoom. Those present were board members. Laura Waldron. Bart Cayce, Tracy Jenkins, Ryann Mabry, Cary Bruce, James Adams. Nd Ollie Dixon, Christian County Fiscal Court representative Jerry Gilliam, Amy Craig City of Hopkinsville representative, DeeAnna Sova. Executive Director Hopkinsville-Christian County Public Library, Pat Taylor HCCPL Office Manager, Tiffany Luna, HCCPL Operation Manager Sarah Hardison, HCCPL Imagination Library Coordinator. Board members not in attendance were Joe Leavell, Sloan Cansler, Melissa Kempa. There were no members of the public attending this meeting. Therefore, there were no comments made during the time available for public comments.

Tracy Jenkins, Board President called the meeting to order at 5:35 pm.

Tracy announced there were no adjustments to the agenda. Minutes to the February Board meeting were approved after motions by Bart Cayce and Laura Waldron. Minutes to the April board meeting were approved after the correction of Laura Waldron was in attendance was made. Minutes to the special board meeting in May 5 concerning the budget, after motions by Laura Waldron and Cary Bruce.

Treasurer Ryann Mabry went over the April 2020 Financial statements While discussing the financial statements Ryann stated the employees continued to be paid while the library was closed to the public due to Covid-19 pandemic, Ryann estimated the library lost \$3600 in income during the month of April because the library was closed to public.

Bart Cayce and Laura Waldron made a motion that the April financial statements be approved.

Ryann Mabry asked for numbers on the payroll savings of current employee not accepting library health insurance coverage and one part time employee being on unpaid medical leave. Also, information on genealogy expenses vs genealogy income.

DeeAnna Sova mentioned the name of our new library regional consultant, Steve Parrott of Bowling Green, KY.

Tracy Jenkins stated she thought library employees were doing a good job of keeping the library in the public eye.

DeeAnna stated library employees were doing a good with ideas to get library items or activities out to the public.

DeeAnna Sova gave her Director's report. DeeAnna discussed things done while the library has been closed to the public: put donated books on carts as gifts to public outside library front doors, along with activity packets seeds for gardening from the seed library, participated in "Hopkinsville Bear Hunt". The Library began curbside Library material pickup May11(patrons put library materials on hold over phone or website and pick them up in library parking lot next afternoon.). Continued to promote on line library resources: databases, Overdrive, Libby. DeeAnna said library had purchased a (Beanstack) 2-year

license for online service and app that will provide the ability to track our summer reading program and some other reading programs.

DeeAnna's director's report mentioned library staff working in teams of 3-4 rotating every 3 weeks alternating working at home and on library site and were following Covid-19 guidelines.

Sarah Hardison gave an update on the Imagination Library which included United Way Letter for coming fiscal year FY July 2020-June 2021. We will receive \$8043 during this year. YMCA and Papa John's working with us on reaching out to children and their families about enrolling in Imagination Library.

There were not committee reports during this meeting. Only old business was approving prior meeting minutes which has already been done. There was no new business.

Ryann Mabry and Laura Waldron made motions to adjourn the meeting. This meeting was adjourned at 6:02 p.m.