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**Library Board Meeting, April 25, 2022. Meeting was called to order at 12:00pm.**

Board members present were President/Chairman Bart Cayce, James Adams, Cary Bruce, Sloane Cansler, Chris Dudley, Melissa Kempa, Joe Leavell, Kate Russell, Jonathon Zordel, Natasha Francis, and Jerry Gilliam.

Library employees present were DeeAnna Sova, Tiffany Luna, KaDessa Snorton, and Jane Irwin.

Friends of the Library present were Diane Wood.

No adjustments were made to the agenda.

Kate made the motion to approve the February minutes; James seconded; motion passed.

Jonathon briefed the board on the February & March financial reports. Cary made the motion to approve the financial reports; Joe seconded. Motion passed.

Diane announced that Friends of the Library, in conjunction with the extension office, will be sponsoring the summer reading program for 2023-2025.

Bart updated the board regarding the KLDA grant: The City of Hopkinsville is not in a position to match funds due to decreased payroll tax collection. Christian County Fiscal Court assisted Cary and DeeAnna in submitting a Community Development Block Grant proposal for additional funds. The current plan is to convert the existing upstairs (to include community room) into the Children's Library (ages 0-18), due to its controlled access points. Chris Spurr (architect) is working on drawings for the space. The nonfiction and genealogy collections, as well as the computers, will be moved downstairs, with the river-facing wall of HCCPL being moved out to make more room.

DeeAnna gave the Director's Report (included in agenda packet). Of note: she is encouraging staff members to attend future board meetings on a rotating basis.

KaDessa gave the Imagination Library report (included in packet). Of note: Imagination Library has partnered with the YMCA on their feeding program, providing 120 books to be included at food pick-up points.

DeeAnna presented the updated personal appearance policy for the employee handbook and asked the board to approve the amendment to HCCPL requiring that employees wear an HCCPL shirt/uniform. Jonathon made the motion, Cary seconded; the motion passed and the handbook will reflect the new personal appearance policy.

DeeAnna then presented the check-out policy for laptops/tablets (in-library use) and laptops (for external use) and asked the board to approve the rules. Cary made the motion to approve the policy; Chris seconded; the motion passed.

Tiffany noted that the proof for the new dropbox has been approved and delivery is anticipated at the end of June. DeeAnna noted that a new ramp for the book carts would need to be installed for the new dropbox.

Cary made the motion to adjourn the meeting at 12:34; Joe seconded; the motion passed.

***Minutes submitted by Kate Russell, HCCPL Board Secretary.***