
Library Board Meeting Minutes, April 24, 2023

Library Board Meeting, April 24, 2023. Meeting was called to order at 12:05pm.

Board members present were Cary Bruce, Melissa Kempa, Delicia Palmer, Kate Russell, Jonathon Zordel, and Troy Body. Delicia Palmer, Chris Dudley, James Adams, Jamie Leinberger, and Rich Liebe attended via Zoom. HCCPL employees present were Tiffany Luna and Jill Gale. Dianne Wood represented the Friends of the Library.

Bart Cayce was absent, Melissa Kempa acted as chair.

There were no adjustments made to the agenda.

Delicia corrected spelling of her name in the minutes. Cary made the motion to approve the minutes, Jonathon seconded. Motion passed.

Jonathon gave the financial report. He noted that Thurmond & Campbell are still catching up and correcting some of David's work and the March report reflects some of their corrections. He also made sure to note that the report overstates HCCPL's current cash position, as the library has \$516,000 in reserves for the building renovation. He also stated that year-to-date income is lower than expected. Cary made the motion to accept the financial report, Troy seconded. Motion passed.

There were no public comments, nor comments from the regional consultant or president.

Tiffany's Director's Report was included in the packet. Highlights included two checks in the amount of \$500 from HES and TVA for the future Makerspace, with the possibility of future grants from TVA. KDLA president Chris Bischoff approved the final layout for the building renovation. The HCCPL staff have been preparing for summer reading programming, which will be announced to the board next month.

There were no committee reports.

Old Business - Chris Spurr presented the final renovation drawings to the board and noted that all construction documents are complete. He stated that he does not expect long lead times for materials. The next step in the process is a cost analysis to be completed before the bidding process is opened so that the board has an idea of the

cost of the project. He asked the board's preference for the bidding process; the board noted that local general contractors should have the ability to place bids before the scope of the search is widened.

Tiffany noted that the City of Hopkinsville may be able to provide warehouse space for the stacks that must be moved to accommodate construction.

New Business - due to Thurmond & Campbell assuming bookkeeping duties for HCCPL, they are no longer able to conduct the library's annual audit. Anna Gentry Herr of Duguid, Gentry & Associates CPA has agreed to conduct the audit at a cost of \$14,000 for the audit and \$750 to complete IRS Form 990. Cary made the motion to accept the estimate for the new auditor and Troy seconded. Motion passed.

Tiffany acknowledged National Library Week and the board members who recorded radio spots. She also showed the board the first Facebook testimonial and asked that board members share on their personal accounts.

Jonathon made the motion to adjourn the meeting at 12:43, Cary seconded. Motion passed.