

Library Board Meeting, July 24, 2023. Meeting was called to order at 12:01pm.

Board members present were Kate Russell, Mona Sheth, Troy Body, Delicia Palmer, Melissa Kempa, Jonathon Zordel, Rich Liebe, and Bart Cayce. Cary Bruce and Jamie Leinberger attended via Zoom. HCCPL employees present were Tiffany Luna and Elysa Parks. Derek Sims represented the Friends of the Library.

No adjustments were made to the agenda.

Jonathon made the motion to approve the minutes of the June meeting. Delicia seconded, motion passed.

Jonathon gave the financial report. He reminded the board that while the balance sheet currently looks good, that picture will change once construction starts. He noted that the KDLA and ARPA grant funds were received for the KACO loan and reimbursement for previous expenses, respectively.

Tiffany gave the Imagination Library report (included in packet). She noted that the United Way funds were received, though the total amount was \$1,000 less than expected. Imagination Library will be taking over the Little Free Library located at the North Drive Trailhead on the Greenway from the Literacy Council. She reported that an internal IL audit found a number of families have moved outside the local area, resulting in books being mailed to out-of-state addresses. This has since been corrected.

Tiffany also gave the director's report (included in packet). The Friends of the Library made \$1,200-1,300 at their book sale. She noted that August programming is being scaled back but will return to normal in September. She also pointed out that HCCPL has earned over \$17,000 in revenue from passport processing. She shared the year-to-date statistics for library usage and confirmed that the numbers will be provided to city council and fiscal court to justify funding.

In old business, the building committee shared that the bid packet is nearly ready. Jonathon interjected that the cash reserve as seen in the budget will be depleted by construction costs. On the subject of the cash reserves, Bart noted that programming will not be cut, and that the reserves are being used to meet the shortfall created by funding cuts at the city and county levels. Cary made the motion to approve the budget, Mona seconded. Motion passed.

In new business, Kate nominated Melissa for vice president of the board. She accepted, and Troy seconded the nomination. The vote was unanimous.

Tiffany informed the board of changes to professional development days due to community events that previously impacted the library's ability to open. Due to changes in those events, Tiffany requested no more than three professional development days this fiscal year.

Melissa made the motion to move the board into closed session 12:26pm. Troy made the motion to come out of closed session at 12:36pm, Delicia seconded. Motion passed.

The board confirmed Tiffany Luna as Director of HCCPL.

Jonathon made the motion to adjourn at 12:38pm, Mona seconded. Motion passed.